

INSTRUCTIONS FOR ONLINE PAYMENTS

for Industrial Hemp Sampling and Destruction Invoices

1. To get started on-line, go to:

<https://publicservices.sandiegocounty.gov>

Home APCD **AWM** DEH DPW PDS

Advanced Search ▾

2. Click on "AWM"

Welcome to the County of San Diego's online Citizen Access Portal

This system will enable residents of San Diego County to:

1. Research public information.
2. Submit an application (some departments require registration and login to submit an application).
3. View and track the status of your application.
4. Make secure online payments.

Login

Use Name or e-mail:

Password:

3. Refer to your enclosed invoice and find the Permit ID Number, at the top of the document.

County of San Diego
DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES
9325 HAZARD WAY, STE. 100, SAN DIEGO, CA 92123-1217
858-096-2739
FAX: (858) 467-9697
http://www.sdcawm.org

MEGAN MOORE
ASST. AGRICULTURAL COMMISSIONER/
SEALER OF WEIGHTS AND MEASURES

General Search

Permit ID: **Your Permit ID # Here**

Permit Type: --Select--

Start Date: 01/19/2001

End Date:

Business Name:

Business License #: License Type: --Select--

City: State:

Search Additional Criteria

Search Clear

5. Then click "Search"

Permit ID #: AWM2019-HEMP-00456

INVOICE

6. Confirm the HEMP Permit ID number is the same. If matched, click on "Payments" then "Fees"

Permits **Your Permit ID# Here**

Industrial Hemp Registration

Record Status: Active

Record Info ▾ Payments Custom Component

Pay Fees Due Fees

Fees

Outstanding:

Date	Invoice Number	Amount
12/10/2020	3299819	\$25.20

Total outstanding fees: \$25.20

Pay Fees

7. This window will show you the fees due, for sampling and destruction. Click "Pay Fees" to connect to where you enter your payment information.

Do not enter anything else

Thank you!

(Revised 06/04/2021)